

₹ : 500

Prospectus cum Application Form : 2017



Department of Hospital Management
Hemchandracharya North Gujarat

UNIVERSITY



Master of Hospital Management

Accreditation by NAAC with "A" Grade (CGPA 3.02)

State Government University

MOU & Collaborating Partners

- 108 GVK EMRI
- CIMS Hospital (Gujarat)
- Shalby Hospital (Gujarat)
- Quality Council of India (QCI)
- Jabalpur Hospital & Research Centre
- Academy of Hospital Administration (AHA)
- Ahmedabad Management Association (AMA)
- Indian Society of Health Administrative (ISHA)
- Indian Confederation for Healthcare Accreditation (ICHA)



Message from the Vice Chancellor...

It gives us immense pleasure in sharing that Hemchandracharya North Gujarat University has debuted in the Health Sector of Gujarat by launching an extremely valued Post Graduate course of Hospital Management.

The University has always demonstrated a sense of entrepreneurship in the education sector by introducing new professional courses from time to time. Keeping in view, the changing demands and need for intergration of Management domain in the fast growing Healthcare Industry, we have taken the task of fulfilling these demands by providing trained professionals to the industry.

The aim is to bring the best in academia and industry interface to build a truly world class centre of education in order to unleash the potential of young minds to excel in their careers.

I assure you that Master of Hospital Management at Hemchandracharya North Gujarat University, will endeavor to meet the pressing demands of healthcare/hospital industry for training in the field of Hospital Administration, Hospital Planning and Designing, Hospital Legal System, Business Communication, Management of Clinical Services, Marketing of Hospital services, Health Insurance Services and other related fields.

I am indeed delighted to see the realization of a dream and fructification efforts of Government of Gujarat in the area of developing professionals for the hospital administration.

I welcome all to join the journey towards the creation of successful hospital administrators and business professionals.

Prof. (Dr.) B. A. Prajapati

MESSAGE FROM THE HON. DIRECTOR...

It is a matter of pride that Hemchandracharya North Gujarat University has taken a lead in Gujarat to introduce an extremely valued Postgraduate programme of Hospital Management.

The Masters Programme in Hospital Management (MHM) has attained a status of a premier programme in the country, the objective of which is to develop leaders for the healthcare sector by equipping them with latest management techniques and skill with awareness about cutting edge technology. The programme places heavy emphasis on experimental and process-oriented learning, and the pedagogical tools include extensive use of case studies, simulation exercises, industry oriented project works and the like to facilitate the same. Besides honing up the skills of individual decision making, enough emphasis is laid on developing team skills and value focused decision making.

At the University our focus is to hone the managerial skills of the best Medical or Para-Medical Graduate and to transform them into renaissance.

I am sure, candidates who are successful in getting admitted into the course will have fruitful learning experience with enormous job placement opportunity in healthcare sector.

Dr. Rajendra N. Gadhavi

Hon. Director

MD, MHA (USA), Ph.D. (Epidemiology)



Message from the Head of Department

It is with immense pleasure that I welcome you to the academic year 2017-'18 at Department of Hospital Management, Hemchandracharya North Gujarat University, Patan. I feel very privileged in bringing forth this information brochure to help prospective student and visitors get acquainted with the Master of Hospital Management Programme run by Hemchandracharya North Gujarat University.

With an enormous upsurge in the demand of Healthcare in the last one decade, the Healthcare Industry has felt the need to handover the charge of Managing Healthcare facilities to trained management professionals, who can efficiently incorporate Management principles with the exiting fundamentals of Healthcare delivery. Rising Healthcare costs, timely availability of information, issues of safety & quality and rising medical consumerism are some of the facts of today's healthcare system. So role of a Healthcare Administrator becomes more important in ensuring optimum utilization of the resources.

The Department of Hospital Management has an enviable track record of academic excellence, which is coupled with hands-on training and innumerable industry -institute interaction in healthcare sector. Our placement record reflects the versatile talents of the student community of the department. It shows their technical and managerial skills.

I welcome the prospective students to this educational institution and wish them a memorable, meaningful and rewarding tenure and emerge as world-class healthcare professionals and administrators.

Dr. K. K. Patel, Ph. D.





About the Department...

About the Programme

The Master of Hospital Management (MHM) curriculum is a comprehensive programme, designed to provide conceptual, analytical and personal skills to help prepare participants to be effective hospital administrators in a corporate environment. It is interdisciplinary, combining elements from economics & environments, clinical & nursing services, risk & disaster, finance & account and management fields. It provides a mix of conceptual and experiential learning: lectures, cases, simulations, games, brainstorming, debates, dramaturgy, movies, projects etc. Frequent opportunities of interaction with renowned hospital experts and corporate executives are offered through guest lecture series, workshops, debates, Co-curricular activities.

About facilities and amenities

The integrated academic campus located at the University, in a sprawling area of lush green, sylvan and inspiring ambience is equipped with excellent infrastructure and facilities. It has all the state-of-the-art facilities, Air-Conditioned classrooms equipped with modern audio-visual equipments like LCDs, OHPs & Sound systems, a learning centre (library) with national & international journals and magazines, computer lab with 24 hours lease line, Wi-Fi network facilities. The Department has R/O Water Plant to have safe water. There is a campus wide optic fiber backbone that ensures internet connectivity in all classrooms, computer labs, library and faculty rooms. To ensure all round development of the students, campus has the facilities of a basketball court indoor badminton court, tennis court, volleyball court, gymnasium and a large Ground for cricket and football with a jogging track around it.

About the Department

With the spending power of patients increased, many corporate are coming up and investing in health care industry and increasing their efforts to meet challenges of Quality Standards.. Health care industry is set for rapid growth. Hospitals are expected to deliver quality service 24 hours a day at a minimal cost. The urgent nature of its work and the level of efficiency that is expected to have increased the need of well trained health professionals and administrators. The Gujarat Government, recognizing the need for nurturing future talents to service this vital sector of economy & to improve the quality of healthcare delivery, has supported the Hemchandracharya North Gujarat University to setup the Department of Hospital Management. The Department with the objective of adhering to the best standards, has adopted student admission criteria for medical & para-medical undergraduates through entrance examination. The torchbearers churned out of department, aptly christened as 'HOSPITAL ADMINISTRATOR'.





Dr. Bhupinder Chaudhary

..... Assistant Professor

He is alumnus of IIHMR, Jaipur and has worked with Govt. of Gujarat as Hospital Administrator. His contribution has been significant in the area of hospital Administration and prestigious projects (like NABH, NABL, HMIS, RSBY etc.) of Govt. of Gujarat. His academic as well as extracurricular record has been excellent and area of interest includes : Health Economics, Disaster Management, HRM, Healthcare-IT Management and Quality management in the Healthcare Industry. He has actively participated in many National & Inter National workshops and seminars and also conducted various training with reference to various aspects of Hospital Administration. He has many research papers to his credit in various National & Inter National Journals. He aspires to contribute meaningfully in the field of Academics and Research in the progressive and challenging Healthcare industry.



Mr. Nimesh Bhojak

..... Assistant Professor

He is faculty with right attitude towards achieving excellent academic career through his strong allegiance. He passed National Eligibility test (NET) for Lectureship in Management conducted by UGC. He is pursuing PhD in Management. With more than four years of rich experience in the field of academic and research development, He has published research papers in national and international journal and presented several papers in national and international conference. He has also attended the faculty development programme and workshop for the academic excellence. His area of Interest includes : Statistics for Hospital Management, Research Method for Hospital, Purchase Management & Inventory Control, Strategic Hospital Management, and Hospital Information System etc.



Dr. Vipin Soni

....Medical Officer

He possesses experience of working as an orthopaedic surgeon at vGandhi-Linclon (Bhansali) trust hospital Deesa and Ortho Surgeon at Civil Patan. Before joining the university, he was an Orthopedic consultant. As a researcher & consultant, he has contributed to many research themes at a conference of state & national level. His areas of interest are: Health care environment, Materials Management, Clinical Management, Computer application in Hospital management, Practical aspects of Hospital Management & Marketing. He will work as a liaisoning person for developing Corporate & Government relationship.

Course Curriculum...



Dr. Kirk Harlow
Midwestern State University, Texas, USA
Interaction with MHM Students



SEMESTER I

1. HM101 Healthcare Environment & Policies
2. HM102 Principles of Management
3. HM103 Organizational Behavior
4. HM104 Accounting for Hospitals
5. HM105 Health Economics: Managerial Aspects
6. HM106 Communication Skills
7. HM107 Computer Applications in Hospital Administration
8. HM108 Epidemiology and Demography
9. HM109 Hospital Visits/Orientation

SEMESTER II

1. HM110 Marketing of Hospital Services
2. HM111 Financial Management for Hospital Administration
3. HM112 Human Resources Management in Hospital
4. HM113 Statistics/Biostatistics for Hospital Management
5. HM114 Purchase Management & Inventory Control
6. HM115 Research Methods for Hospital
7. HM116 Quality Management, Accreditation and Legal Aspects
8. HM117 Health Law and Ethics
9. HM118 Know Your Hospital

SEMESTER III

1. HM201: Strategic Management for Hospitals
2. HM202: Strategic Cost Management for Hospitals
3. HM203: Management of Clinical and Nursing Services
4. HM204: Hospital Support services
5. HM205: Risk and Disaster Management
6. HM206: Health Insurance & Services
7. HM207: Hospital Information System
8. HM208: Hospital Facilities Planning and Management
9. HM209: Summer Project Report and Viva-Voce



SEMESTER IV

1. HM210 Dissertation with Viva-Voce (Minor Project)
2. HM211 Dissertation with Viva-Voce (Major Project)

Summer Internship

Summer Internship is arranged at the end of first year with the duration of one to two months. Summer Internship constitutes and integrates the part of sectoral MHM curriculum and is valued for its relevance in healthcare management education. At the end of second semester, it is the perfect opportunity for students to apply the theoretical concepts learnt within class room. Students are required to submit a report on work done and evaluation is done on that basis. It is an occasion to explore varied career opportunity in the areas of their interest.

Dissertation & Internship

Dissertation :

Major role of any hospital manager is problem identification, problem solving and decision-making. Every M.H.M student have to undergo a dissertation in their area of interest in a Hospital / Health Care Organization. The ultimate goal of the dissertation is to accelerate integration into professional careers once the graduate is hired for doing a certain task. All the enrolled students have to follow strict rules for the dissertation and internship, as laid down by department

Final Internship:

Final internship is required in the second year with duration of total 6 months including one minor and one major projects. The students will be placed in a Hospital / Health Care Organization. During the Internship students are exposed to practical works, what they have grasped in their class rooms. Department has received an enormous response in placing the candidate for final internship with handsome salary, since the beginning of department

Training All the enrolled students under MHM have to undergo for training at 108-GVK EMRI & Quality Council of India, New Delhi



Admission Procedure...

Annual intake:

Total Annual intake is 60. Out of total 60 seats available, 40 seats shall be filled in by the university from among the candidates based on their performance in the written entrance test of MAT or University Entrance Examination. Out of Total 40, 20 seats are to be filled through the MAT Examination on merit basis (As per MAT Score) & 20 seats to be filled through the University Entrance Examination on merit basis. Vacant seats from the above can be filled by either of (i.e. MAT or University Entrance Examination).

Eligibility criteria (for 40 seats):

Candidate with degree of M.B.B.S., B.H.M.S., B.A.M.S., B.D.S., B.P.T., B.O.T., Bachelor of Optometry, B.Sc. (Nursing), B. Pharm, Masters Degree in Medical Science- (Microbiology, Biochemistry,) Bio-Tech, Bio-M.Engg., from any recognized university with minimum 50% marks are considered eligible for admission to the degree of Master of Hospital Management (M.H.M.) of this University.

University Entrance Examination:

Each eligible candidate shall be required to appear and to qualify in entrance test being conducted by MAT or University for an admission to Master of Hospital Management. University conducts an Entrance examination for the Master of Hospital Management course, consisting of 100 Multiple-Choice questions with the following Sections (A to E).

- Medical & Para Medical Knowledge
 - Logical & Quantitative reasoning
 - Numerical Ability
 - Vocabulary, English comprehensions & Grammar
 - Current Affairs
- (Exam will be of 100 Marks and each section will carry 20 Marks.)
The test will be of 1½ hours duration (90 minutes)

Venue :

The Entrance test will be conducted at two places:

- Department of Hospital Management, Hemchandracharya North Gujarat University, Patan
 - S.K. Patel Institute of Management and Computer Studies-Gate No. 2, Sarva Vidyalaya Campus, Sector-23, Gh-6 Road, Gandhinagar, Gujarat-382023
- The detail about exam centre, location and timings, will be updated on the university website : www.ngu.ac.in

Eligibility criteria and Information about 20 Govt. seats for Master of Hospital Management (Two Year) or Executive Development Programme-PGDHM (One Year)

- GPSC qualified Govt. employee (with minimum 3 years of service and less than 45 years of age as on 01-07-2017) from Govt. District Hospitals, CHC, PHC, working as RMO/ Specialist Class-1 Officer/ Medical Officer Class-2.
- The admission process of such candidates will be undertaken by Commissionerate (Health), Deptt. of Health and Family Welfare, Govt. of Gujarat.

Merit List :

Preference will be given in chronological order for the below mentioned degrees for selection before operating the Score of MAT and Merit of University Entrance Exam.

- Medical: M.B.B.S. and B.D.S.
- Para Medical: B.Sc. (Nursing), B.P.T., Bachelor of Occupational Therapy, Bachelor of Optometry.
- Indian System of Medicine: B.H.M.S., B.A.M.S. & B.Pharm
- Master Degree in Medical Science Subject (Microbiology & Biochemistry), Bio-Medical Engineering, B.Sc. (Biotech)

On the exhaustion of first category, second category shall be considered and that would be the pattern for rest of the lists. The Merit List declared on the website would be final and counseling would be done accordingly at the University Campus.

Reservation:
State Government
Reservation policy
norms shall apply to the
40 seats to be filled in by the
University.

Why Recruiters @ HNGU...

PRACTICAL PEDAGOGY
GLOBAL



Pedagogy

The well structured pedagogy is necessary to provide best and quality education along with the industrial exposure. To achieve this, we designed and developed our pedagogy to create various skills and over all development such as decision making, leadership by involvement of all kind of suitable methods for study and as per market demand. The classroom is the first step to provide education and followed by the industrial exposure at various hospitals ranging from government, private trust, speciality hospital and corporate by national and international accreditation like ISO, NABH and JCI etc.,

The Learning Methods

- Formal Class Lectures
- Visiting Faculty Lectures
- Knowledge Sharing by Industry Experts
- Class presentation on various current topics related to hospital and healthcare sector specifying on Insurance, Economics, Laws and Ethics, Standard Operating Procedures, Strategy formation etc.
- One day workshop provides the insight to the students and exposes them before the patients and support staff of the hospitals, aimed to create awareness of public health by delivering lectures.
- Case studies help in developing the student, to solve the Hospital/Healthcare management issues and to have decision making through brain storming.
- Through Industrial Exposure, students learn in groups which develop interaction & co-operation between students and corporate.
- Before placement, they under gone through mock interview, groups discussion, debates etc.
- For communication skill & personality development, they under gone vigorous training thought out course.

Hospital Exposure

Semester-I

Students have an orientation of different category of Hospitals which include Government Hospital, Trust Hospital, Single specialty Hospital, and Corporate Hospitals as they have spent their time for practical exposure.

Semester-II

To have more In-depth study & to analyze functions of various department, management issues and to carry out comparative study of observed departments semester-II caters extensive project work. A prospective manager's work is to get data, fit them in to logical order, analyze and derive correct decision from data. A potential manager must have an ability to analyze and interpret data to derive optimal solution of the problem. A study of management concept will help a lot to potential hospital manager, when they compare different hospital with their Strategies and functions. A comparative study of various hospitals has been taken up in below stated hospitals.

Important Information...

Dates to remember :

- Last date of submission of completed form : **June 22, 2017**
- Entrance Examination (Sunday) : **June 25, 2017**
- Declaration of Result/ Merit List : **July 06, 2017**
- Admission Counseling : **July 13, 2017**

Application Form :

- Application form and prospectus can also be downloaded from the University's www.ngu.ac.in.
- Downloaded form should be sent to the Department with a Demand Draft of ₹ 500. The Demand Draft should be in favour of The **Registrar, Hemchandracharya North Gujarat University**, payable at **Patan**.
- Application form, completed in all respects, along with the required documents and photographs (and DD in case of downloaded forms) can be submitted by hand or by post at the Department of Hospital Management during working hours.
- Application forms received after last date will be rejected and no correspondence in this regard will be entertained.

Fee :

- Fees are to be paid on the date of admission. In case of failure to pay the fees on the date of admission, students are losing their right on admission.

Facilities...

The Department is situated in the heart of the University in a lush green campus.

- Whole department is broadband wi-fi enabled.
- Dedicated computer lab with adequate number of computers with latest configuration.
- The department has a very large collection of books, periodicals and journals in the library.
- The class rooms are Air-conditioned & equipped with hi-tech audio visual aids for better teaching and learning.
- Arrangement of comfortable vehicle for visiting hospitals for projects and training.
- Separate hostel facility for boys and girls within the University campus.

No personal correspondence will be made for merits declaration and admission counseling. Candidates are advised to visit our website regularly and appear for the entrance exam in chosen centre. Further, they are also advised to appear with original documents and fees on admission counseling date (July 13, 2017) at the department if they have been shortlisted in the merit for admission.

Visit our website
www.ngu.ac.in from time to time
for more information.

Department of Hospital Management Hemchandracharya North Gujarat University

Patan-384 265 (Gujarat)

Tel. : 02766 - 220668, 230427 Ext. 451, 452

Fax : 02766 - 231917

Mobile : 098984 58799, 097277 67700, 098790 49149, 073833 52588

Website : www.ngu.ac.in

Email : hodmhm@gmail.com, vpn151@gmail.com

