

M.PHIL. (Ed.) E.C.106: EDUCATIONAL MANAGEMENT

Objectives

1. The student learns basic concepts of educational Management.
2. He learns to determine and implement objectives of planning on the basis of individual need of students.
3. He develops skills and attitudes to utilize human energy in getting the maximum work done.
4. He develops necessary skills for Management (Educational)
5. He develops an understanding of different view points of Educational Management.

Unit-I: Educational Management

- 1.1 Meaning of Management
- 1.2 Concept of Educational Management
- 1.3 Nature and scope of Educational Management

Unit-II: Educational Management: a new concept

- 2.1 The present concept of Educational Management
- 2.2 The changing concept of Educational Management
- 2.3 Educational Management in different types of Institutions.
- 2.4 Administrative, Academic and Financial aspects of Educational Management.
- 2.5 Contribution of organization in over all educational Management of the state.
- 2.6 Values and ideas of organization

Unit-III: Efforts in Educational Management

- 3.0 Existing view points on Management.
- 3.1 Traditional - Scientific, Bureaucratic, Human Relations.
- 3.2 Modern -System, Contingency. - Their applicability to Educational Management - Need for a comprehensive theory in Educational Management

Unit-IV: Planning and Decision Making :

- 4.1 Various aspects and various factors of planning.
- 4.2 Present, Past and Future planning.
- 4.3 Powers and responsibility in planning.
- 4.4 Working groups and committees.
- 4.5 Policy Decision Making.
- 4.6 Factors obstructing policy decision making

Unit-V: Educational Planning:

- 5.1 Educational Planning
- 5.2 Planning of syllabus.
- 5.3 Planning of Text-books.
- 5.4 Planning of curriculum.
- 5.5 Planning of Examinations.

References

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5. Economics of Education - Blaug M. Middle sex (Ansund), Penguin Books Ltd., 1966
6. The use of Theory in Educational Administration Stanford University prensalit - 1955.
7. Education man power and Economics Growth - Strategies of Human resource development Mcgraw Hill Book Co. N.Y. 1964.