

Paper No – 6 Higher Education and Academic Library System

Unit No.	Topic Name	Content	Hrs.	Marks	Credit
1	Development of Academic Libraries	<ul style="list-style-type: none"> • Higher Education Development in India: Ancient, medieval and Modern. • Academic Libraries: objectives, functions, finance, services etc. • Role of UGC and other bodies in promoting libraries in universities and colleges • .Library governance: library authority, governing body and its role. • Academic Library services: Theory, Planning and Management. Taxonomy of Lib. Services; cost, constrains and evaluation of library services. • Financial Management of Academic Libraries (college and university): sources of Finance including UGC assistance. 			
2	Collection Development	<ul style="list-style-type: none"> • Collection Development Policy/weeding out Policy • Problems in collection organization, user's services, collection care & evaluation • Collection Development programmes, Type of material, selection, Procurement, Curriculum & collection development 			
3	Staffing Pattern and Staff Development.	<ul style="list-style-type: none"> • Norms And Patterns of staffing, categories of staff, Norms of UGC, AICTE, qualification, salary and Recruitment • Continuing Education Programms: Concept, need, objective and role of IFLA, UNESCO and National agencies. • Personnel Management: Job Analysis, Job Description, Job specification, Recruitment, Job Evaluation and its methods. 			

4	Resource sharing Programmes	<ul style="list-style-type: none"> • Resource sharing: Concept, need objectives & Historical Background; library network, library consortia. • INFLBNET: Programmes, objectives, functions, activities, services, future Strategy, UGC-INFONET and new programmes • Library network and consortia: • meaning, definition, growth, need and objectives, consortia in India like INDSET, FORSA, UGC- INFONET, CSIR-E journals, Consortia in other countries. IDAL, KERIS, CONCERT, CURL etc.. 			
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Reference Books

1. Staff Development in Libraries-Gorman
2. Library Manual-S.R. Ranganathan
3. Library Standards-Shreenidhi Iyengar
4. Training of Libraries-Nesendara Singh Tomar
5. Training of Library Services-Vol.1,2,3 Mher Contractor
6. Encyclopedia Library Information Management-Dr. Sunil Kumar
7. History of Library Development-B.D.Pandya
8. The Five Lows of Library Science-S.R.Ranganathan
9. Library Management-Anil K. Dhiman
10. Resource Sharing & Networking of University Libraries-G. Sujatha
11. Fundamental of Library Science & Librarianship-S.K. Kapoor
12. Academic Library System-Second Edition-Shri Nath Sahai
13. The Future of Libraries-Sunil Kumar
14. Academic Libraries-Anil Kumar Suresh C.