Paper No - 4 Public Library and library network system

Unit No.	Topic Name	Content	Hrs.	Marks	Credit
1.	**Public Library: basic and modern concept.**	• Concept of Public Library. • Development of public libraries in western countries and India. • Public library movement in India, contribution of some organizations and leaders. • Role of public library in modern society. • Use of modern information and communication technology in public library for various services. • Need and Types of Networks, RLIN, OCLC Databases. • Movement for the Development of Public Library Network in India. • Periodicals, Conference Literature, Grey Literature, Patents, Standards / Specifications, Govt. Publications, Non-Book Materials, Electronic Documents, CD-ROM and Online Databases.			
2.	**Library collection development, Organization and Administration**	• Various types of collection development, Books, manuscripts, ,Periodicals, Conference Literature, Grey Literature, Patents, Standards / Specifications, Govt. Publications, Non-Book Materials, Electronic Documents, CD-ROM and Online Databases. • Administrative Organization of Library, Staff Manual, Library Surveys, Statistics, Work • Measurement and Standards, their Use and Effectiveness.			
3.	**Planning and Organization of Various Information Services**	• CAS, SDI, Abstracting and Indexing, Library Bulletin, Newspaper Clippings, Computerized Services, Literature Searching, Information Analysis, Repackaging and Marketing of Information Services.			

4.	**Personnel Management & Library Finance**	• Nature, Size, Selection, Recruitment, Qualification, Training, Professional Development Responsibilities and Duties, Determination of Finance, Sources of Finance, Types of Budget.			

Reference Books

1. **ALA LIBRARY BUILDING AND EQUIPMENT INSTITUTE**. Guidelines for Library Planners.1960. ALA, Chicago.
2. **AMERICAN LIBRARY ASSOCIATION.** Minimum standards for public library systems. 1966. ALA, Chicago.
3. **EATON (T),** *Ed.* Contribution to American Library History. 1961. Union Book Store,Champaign.
4. **ESDAILE (A).** National Libraries of the world. Ed. 2. 1957. Library Association, London.
5. **JOECKEL (CB**). Government of the American Public Library. 1935. University Press, Chicago.
6. **McCOLVIN (LR).** Public Library System of Great Britain. Report on its present conditions with proposals for reorganization. 1942. Library Association, London.
7. **PRYTHERCH (Ray),** *Ed.* Handbook of library and information management. 1998. Gower Publishing, England.
8. **RANGANATHAN (SR).** Library Development Plan: A Thirty Year Programme, India with draft Library Bill. 1950. University of Delhi, Delhi.
9. **WHITE (Carl M),** *Ed.* Bases of modern librarianship. 1964. Pergamon Press, New York.