

Course Code : MJ – 203

Core Course

### Computer Application

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**Curriculum:**

- Unit - I** Introduction to Computers – Beginning and Evolution of Computers; Types of Computer; Computer Hardware and Software; Analog and Digital Technologies.
- Unit - II** Input Devices, Output Devices – Meaning and Purposes., Input Devices: Mouse, Keyboard, Scanner, Floppy, CD, Telephone, Output Devices – Monitor, Speakers, Printer, Floppy, CD, Telephone,
- Unit – III** Operating Systems- DOS, Windows, Windows NT, MS Word with Features, Excel, Access, Power Point (Presentation manager)
- Unit - IV** Corel Draw Environment, Bitmaps, Cartoons, Introduction to Multimedia – Definitions, CD ROM and Multimedia.

**Reference Books :**

1. V Rajaraman: Fundamentals of Computer; PHI
2. Vishnu Priya Singh & Minakshi Singh : Windows 98(Illustrated); Asian Publishers
3. Windows 98 Complete : BPB Publication.