

Course Code EDCC 203
SEMESTER-II
MANAGEMENT OF SECONDARY EDUCATION

Objectives :

Student teachers...

1. Understand different aspects of school management.
2. Study the educational structure of state government and various agencies with reference to Educational development.

Unit-I School Management

1. Concept, Need, Importance and Process of School Management
2. Difference between Management and Organization
3. Types of Management
4. Implication of Management

Unit-II School Teacher, Principal and Climate

- A. School teacher and Principal
 - Characteristics and Responsibilities
 - Procedure of appointment of school Teacher and Principal
 - Value and Ethics of teacher and principal
 - Code of conduct
- B. Educational planning, Climate and Human Relation
 - (1) Concept, Need and steps of planning
 - (2) Educational Climate
 - Concept, Need and factors affecting school climate
 - (3) Human Relation
 - Concept
 - Basic Principles
 - Supporting factors
 - Causes for failures

UNIT-III EDUCATIONAL STRUCTURE AND VARIOUS AGENCIES

- A. Educational structure
 - Educational structure of state government
 - Duties of Educational commissioner and D. E. O.
- B. Agencies for upliftment of Education
 - Gujarat state secondary higher secondary education board
 - D.I. E. T., C. T. E., I. A. S. E., G. C. E. R.T., N. C. T. E.,
 - N. C.E. R. T., U. G. C., C. A. B. E.,
 - N A A C
- C. Knowledge commission
 - Functions and recommendations on education

UNIT-IV PRACTICUM

A. Visit

- Various educational agencies
- E. O. Office, C. T. E., I. A. S. E.
- Visit of school in context of school climate

B. Case study

- Award winner teacher and principal
- Progressive leader of teachers' association

C. Exhibition

- Reports of commission and books

D. Report writing

- Write a Report of institutional planning with reference to a particular school.

Reference Books :

1. પ્રા.પી.બી.પંડ્યા, ડૉ.એસ.એમ.પટેલ અને અન્ય, ભારતમાં શિક્ષણ પ્રણાલીનો વિકાસ, વારિષેષ પ્રકાશન, અમદાવાદ
2. ડૉ.ઘનવંત દેસાઈ : અર્વાચીન ભારતીય કેળવણીનો ઇતિહાસ
3. ડૉ.ઘનવંત દેસાઈ : કેળવણીનું નવનિર્માણલ્કોઠારી શિક્ષણ પંચની ભલામણો (એક સમીક્ષા)
4. જોષી સતીશચંદ્ર : આધુનિક શિક્ષણ પદ્ધતિનો ઇતિહાસ
5. આક્રુવાલા સી.કે. : શિક્ષણની નવી તરાહ
6. શાસ્ત્રી જયેન્દ્ર, પટેલ મોતીલાલ અને અન્ય : ભારતીય શિક્ષણના નૂતન પ્રવાહો અને સમસ્યાઓ
7. નટુભાઈ વી. રાવલ અને બીજા, ભારતમાં શિક્ષણ વ્યવસ્થા અને વિકાસ, નીરવ પ્રકાશન, અમદાવાદ
8. Global, Normal M.Q. Porter James F., "The changing Role of the Teacher" International Perspective Unesco.
9. Soltish J.F., "An introduction to the Analysis of Educational concepts" : Wesley Publisher.
10. Kuppuswami B., "Social change in India" Vikas Publications, New Delhi.
11. Aitekar A.S. : "Education in Ancient India"
12. Mudeliar A.L. : "Education in India"
13. Mukerjee R.K. : "Ancient Education in India"
14. Mukerjee S.N. : "Education in India - Today and tomorrow"
15. Mukerjee S.N. : "Education in India in Twentieth century"
16. Mukerjee S.N. : "Education in Modern India" Nurulla & Naik " : "History of Education in India" Nurulla & Naik : "History of Education in India during British rule"
17. Sayed Mahmud : "History of English Education in India" Report of the University Education Commission : (Radhakrishana Commission, Vol-I, 1949) Report of the Indian University commission, 1902)

સંદર્ભ સામયિકો :

18. નૂતન શિક્ષણ – શિક્ષણની નવી રાષ્ટ્રીય નીતિના સંદર્ભમાં વર્ષ-૫૧ અંક ૧-૨, ઓગસ્ટ-સપ્ટેમ્બર-૧૯૭૬
19. નૂતન શિક્ષણ- ઓક્ટોબર-૧૯૬૨.