

**Course Code EDCE-113**  
**SEMESTER-I**  
**"CAREER GUIDANCE "**

**Objectives :**

1. To develop an understanding of the need and importance of career guidance of pupils.
2. To identify their role and function in locating collecting evaluating and disseminating career information guidance for the use of pupils.

**Unit - I**      Guidance - Meaning - types - Role of educational and vocational guidance - objectives and functions of vocational guidance - guidance burean of Gujarat State.

**Unit - II**      **Tools of Guidance**

- Audio graph
- Rating scale
- Diary
- Sociogram
- Cummulative Record card.

**Unit - III**      **Techniques of Guidance**

- Counselling - concept - objectivies.
- Approaches of counseling - directive
- Non - directive - elective
- Group guidance - Meaning - Objectives - Merits
- Following tools of group guidance, career talks, career conference, career day, career exhibitions. setting up of career corner.

**Unit – IV**      **Practicum**

1. Prepare a report after visiting any one industrial unit.
2. Prepare a report after visiting a social institution.
3. Visit to a vocational guidance burean.
4. Obtain information of different syllabus of some universities.
5. Visit to an employment office.