

PAPER – 3

Management of Rural Institutions

Total Marks – 100

Credit: 4

P.P.W. : 4

► **Module: 1 Institutions of Rural Development.**

- 1.1 Various kinds of Rural Development.
 - a) Classification according to their services.
 - b) Classification according to development Methods.
 - c) Classification according to group of services-seekers.
- 1.2 Necessity of Rural Development Institutions.
- 1.3 Methods of administration of Rural Development Institutions.
- 1.4 Basic characteristics of Rural Development Institutions.
- 1.5 Elements of Rural Development Institutions.

► **Module: 2 Management of Rural Development Institutions.**

- 2.1 What is Management? : Meaning and Concept.
- 2.2 Process of Management.
- 2.3 Explanation of administrative structure of Rural Development Institutions.
- 2.4 Constructions, Process of Registrations and Rules of Rural Development Institutions.
- 2.5 Effectiveness and working system of Rural Development Institutions.
- 2.6 Activities of Rural Development Institutions.
- 2.7 Fundamental Elements of Management of Rural Development Institutions.

► **Module: 3 Problems and Solutions of Management of Rural Development Institutions.**

- 3.1 Problems of Management of Rural Development Institutions.
- 3.2 Solutions of Problems of Management.
- 3.3 Constructions of need Base Institution and Structure of Management.

► **Module: 4 Human Resources Management in Rural Management Institutions.**

- 4.1 What is Human Resources Management?
- 4.2 Importance of Human Resources Management in Rural Development.
- 4.3 Methods of Human Resources Management.
- 4.4 Advantage and Limitations of Human Resources Management.
- 4.5 Devices of increasing effectiveness of Human Resources Management.
- 4.6 Case study of two institutions having completed effective Human Resources.

► **Module: 5 Project Proposals.**

- 5.1 What is Project Proposals?
- 5.2 Importance of Project for Rural development.
- 5.3 Methods of making Project Proposals.
- 5.4 Characteristics of an ideal Project Proposal.
- 5.5 Matters to be kept while making Project Proposals.
- 5.6 To make Project Proposals on any topic.
- 5.7 Case study of any two projects implemented by any NGO.

Reference:

1. L.M. Prasad : Organizational Behaviour
2. J.P. Singh : Organizational Development
3. R.S. Trivedi : Human Relations And Origination Behavior
4. Chattopadhyay : Management Organizational Change